Projects & Development India Limited

(A Government of India Undertaking)
PDIL Bhawan, A-14, Sector-1, Noida-201301
Distt. Gautam Budh Nagar (UP)
CIN : U74140UP1978GOI028629
(ADVT.NO. HR/71/19/02)

Projects & Development India Limited (PDIL), **A Mini Ratna Category-I PSU**, an ISO 9001:2015 & OHSAS 18001:2007 Certified and ISO/IEC 17020:2012 Accredited Company, is a leading Design Engineering and Consultancy organization having experience of over 40 years in Design, Detailed Engineering, Procurement, Project Management, Construction Supervision and Commissioning of Fertilizer & Allied Chemical, Refinery, Oil & Gas, Power, Petrochemical, Housing / Township and Infrastructure projects.

Applications are invited for engagement of eligible candidates **PURELY ON CONTRACT BASIS FOR THREE (3) YEARS duration for various posts,** for posting to any of PDIL offices / sites located all over India as detailed below:

TENTATIVE NUMBER OF VACANCIES FOR DIPLOMA HOLDERS

Designation and Post Qualification Experience (PQ Exp.) → **Discipline ↓**	**Jr.Const.Supervisor /Jr.Drafting Staff (2) (PQ Exp. - 2 years)**	**Jr.Const.Supervisor /Jr.Drafting Staff (5) (PQ Exp. - 5 years)**	**Sr.Drafting Staff (PQ Exp. - 8 years)**	**Grand Total**
Civil (Design)	6	7	2	15
Electrical (Inspection)	5	-	-	5
Inspection (NDT)	-	4	1	5
Instrumentation (Design)	-	-	1	1
IT	-	-	1	1
Mechanical (Construction)	1	2	-	3
Mechanical (Piping)	6	-	7	13
Mechanical (PV)	-	1	1	2
Process (Design)	-	1	-	1
Safety	4	-	-	4
Total	**22**	**15**	**13**	**50**

TENTATIVE NUMBER OF VACANCIES FOR DEGREE HOLDERS				
Designation and Post Qualification Experience (PQ Exp.) → **Discipline ↓**	**Engineer Gr-III/ Executive Gr-III (PQ Exp. - 2 years)**	**Engineer Gr-II/ Executive Gr-II (PQ Exp. - 5 years)**	**Engineer Gr-I/ Executive Gr-I (PQ Exp. - 8 years)**	**Grand Total**
Civil (Construction)	20	38	8	66
Civil (Design)	2	4	4	10
Electrical (Construction)	8	18	-	26
Electrical (Design)	3	4	-	7
Finance	3	1	-	4
Civil (Inspection)	1	-	-	1
Electrical (Inspection)	7	6	-	13
Instrumentation (Inspection)	-	4	-	4
Mechanical (Inspection)	3	1	2	6
Instrumentation (Construction)	2	11	-	13
Instrumentation (Design)	6	5	-	11
Management Services	9	2	-	11
Materials Management	2	10	-	12
Mechanical (Construction)	15	44	33	92
Mechanical (Machinery)	4	1	3	8
Mechanical (Piping)	3	3	-	6
Mechanical (PV)	1	1	-	2
P&A	6	-	-	6
Process	10	2	1	13
Project Management	-	-	6	6
Safety	4	15	3	22
SSP & QC Audit	-	1	1	2
Total	**109**	**171**	**61**	**341**

JOB KNOWLEDGE REQUIREMENT FOR DIPLOMA HOLDERS

Discipline	Qualification	Job Specifications
Civil (Design)	Diploma in Civil OR ITI, Draftsmanship	Candidate should be capable of preparing 3D models of Steel/R.C.C structures on Internationally acceptable software like Framework plus, SP-3D etc. Experience for projects in the field of Fertilizer/ Chemicals/ Oil & Gas/ Power/ Refinery, etc is desirable.
Electrical (Inspection)	Diploma in Electrical Engineering	The candidate should have experience in Inspection of Electrical items such as Motor/ PMCC/ Transformers/ DG Set/ HT&LT Panels/ HT & LT Cables, etc
Inspection (NDT)	Diploma or Equivalent in Mechanical Engineering with ASNT Level II Certificate	The candidate should have experience in execution of AUS of reformer Tubes & maintenances /calibration/ standardization of Non-Destructive Testing equipments, job execution, site report preparation of materials of equipments / pipelines for Fertilizers/ Chemicals/ Refineries/Petrochemicals.
Instrumentation (Design)	Diploma Engineering in: • Instrumentation & Control • Applied Instrumentation Control • Electronics & Instrumentation • Electronics, Instrumentation & Control • Electronics & Communication • Electronics & Telecommunication	Experience in use of AutoCAD for preparation of Instrument layout JB schedule, cable tray layout and other Instrumentation drawings. Knowledge of use of SP3D will be added advantage.
IT	Diploma in Computer Science	The candidate should have working experience in support/ maintenance of PCs, Printers and related Hardware. Must have Good knowledge of Windows Operating System. The candidate should have Hardware troubleshooting skills, excellent knowledge of IT hardware equipments, computer networking and related equipment, and various hardware systems. Experience in installing and configuring IT hardware and software, resolving user issues etc. Should have a keen interest in technology and the rapid changes and developments in the industry.
Mechanical (Construction)	Diploma in Mechanical OR ITI, Draftsmanship	Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in mechanical construction related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Having experience of site tendering jobs from home office/site will be considered as an added advantage.

JOB KNOWLEDGE REQUIREMENT FOR DIPLOMA HOLDERS

Discipline	Qualification	Job Specifications
Mechanical (Piping)	Diploma in Mechanical OR ITI, Draftsmanship	Candidate should be capable of preparing equipment Layout,Plot Plan, Piping GA drawings, Civil Scope drawings, NozzleOrientation, platform & ladder drawings, piping studydrawings/sketches, Review/checking of vendor drawings.Must have experience of operating drafting softwareAUTOCAD/ MICRO STATION.Awareness of PDS/PDMS software will be considered asadditional qualification.
Mechanical (PV)	Diploma in Mechanical OR ITI, Draftsmanship	The candidate should be expert in preparing mechanical sketches/drawings of equipments: Vessels, Exchange, Towers, Tanks, etc. and review/checking of vendor drawings of above equipments for major industrial projects.
Process (Design)	Diploma in Mechanical OR ITI, Draftsmanship	Candidate should have experience of Smart Plant – P&ID software in developing P&ID's for projects related to Fertilizer/ Chemicals Oil & Gas/ Power/ Refinery/ Petrochemicals, etc
Safety	Diploma in any Engineering discipline with Diploma in Industrial Safety.	The candidates should have working experience in handling Safety related fields at Project Site for Fertilizer/Chemicals/ Oil & Gas/Refinery/ Petrochemicals etc.

JOB KNOWLEDGE REQUIREMENT FOR DEGREE HOLDERS

Discipline	Qualification	Job Specifications
Civil (Construction)	Engineering Degree in: • Civil • Structural	Candidate should have experience in Supervision and experience in Quality Assurance in Industrial Projects. He should be well acquainted with Civil & Structural works for piling, pile/open foundation steel and RCC structure, fabrication and erection of Steel Structure. He should have work experience in areas like Fertilizers/ Chemical/ Oil & Gas/ Power Industries.
Civil (Design)	Engineering Degree in: • Civil • Structural	Candidate should have experience in Design of concrete / steel structural works related to Fertilizers/Chemical/Oil & Gas/ Steel/ Power Industries. Experience in Structural Analysis, design by STAAD PRO is essential. Experience in preparation of Technical Specification/ BOQ for construction tenders and design of Machine Foundation will be considered as an added advantage.
Electrical (Construction)	Engineering Degree in: • Electrical	Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in electrical construction related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Having experience of site tendering jobs from home office/site will be considered as an added advantage.

JOB KNOWLEDGE REQUIREMENT FOR DEGREE HOLDERS

Discipline	Qualification	Job Specifications
Electrical (Design)	Engineering Degree in: • Electrical	Candidate should have experience in Design & engineering of power supply/distribution system (High Voltage / Low Voltage), power system protection, illumination system, earthing system, etc. Procurement of electrical equipments/materials like HT/LT switchgears, transformers, UPS, Inverter, battery & battery chargers, motors, variable speed drives, generators, cables, lighting materials, earthing materials, etc., Equipment sizing, Preparation of technical specifications for procurement of electrical equipments, erection BOQ & NIT, etc., Preparation & Interpretation of Electrical Drawings, Classification of hazardous area from electrical installation point of view, Familiarization with national & international standards & codes (IS, IEC, IEEE etc.) Knowledge of MS Office, Auto CAD and electrical software like ETAP etc. will be preferred.
Finance	• CA • ICWA • MBA(Finance)	Candidate should have experience in the area of payable and receivable accounting, evaluation of purchase proposals, finalization of accounts, budgeting and MIS, fund management, taxation, etc. Preference will be given to the candidates having hand-on experience in SAP.
Civil (Inspection)	Engineering Degree in: • Civil • Structural	Candidate should have Inspection experience in Supervision and experience in Quality Assurance in Industrial Projects. He should be well acquainted with Civil & Structural works for piling, pile/open foundation steel and RCC structure, fabrication and erection of Steel Structure. He should have work experience in areas like Fertilizers/ Chemical/ Oil & Gas/ Power Industries.
Electrical (Inspection)	Engineering Degree in: • Electrical • Electrical & Electronics • Power	The candidate should have experience in Inspection of Electrical items such as Motor/ PMCC/ Transformers/ DG Set/ HT&LT Panels/ HT & LT Cables, etc
Instrumentation (Inspection)	Engineering Degree in any discipline : • Instrumentation & Control • Applied Instrumentation Control • Electronics & Instrumentation • Electronics, Instrumentation & Control • Electronics & Communication • Electronics & Telecommunication	Experience in Terminal Automation System and Inspection of Instrument items such as PLC/SCADA/Instrument Cables/Instrument Panels/ Transmitter/ Level Gauge/Pressure Gauge/ Purging Panel, etc
Mechanical (Inspection)	Engineering Degree in: Mechanical/Metallurgy/Production /Manufacturing Engg. Candidate having ASNT Level-II certificate in UT/RT/MT/ LPT shall be preferred.	Working experience in Fertilizer / Chemicals / Oil & Gas /Power / Refinery/ Petrochemical industries in Inspection of Mechanical equipments, Pipelines, Valves etc. Inspection/Supervision of NDT requirement of storage vessels etc for statutory certification carried under CCOE/PESO, Nagpur purview.

JOB KNOWLEDGE REQUIREMENT FOR DEGREE HOLDERS

Discipline	Qualification	Job Specifications
Instrumentation (Construction)	Engineering Degree in : • Instrumentation & Control • Applied Instrumentation Control • Electronics & Instrumentation • Electronics, Instrumentation &Control • Electronics & Communication • Electronics & Telecommunication	Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in instrumentation related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Havingexperience of site tendering jobs from home office/site will be considered as an added advantage.
Instrumentation (Design)	Engineering Degree in : • Instrumentation & Control • Applied Instrumentation Control • Electronics & Instrumentation • Electronics, Instrumentation & Control • Electronics & Communication • Electronics & Telecommunication	Experience in Sizing of Control Valve, Safety Valve and Flow Elements, Enquiry Specification for Field Instruments, Receiver Instruments, DCS, PLC, ESDS and Erection Materials, Control Room, Equipment Layout inside Control Room, Logic diagram. The candidates should have experience in inspection of field instruments, DCS, PLC etc. Exposure to work on Instrumentation Software like INTOOLS & CONVAL etc. is desirable.
Management Services	Degree in Engineering preferably in Mechanical/Production/ Industrial Engineering	Candidate should have experience of execution of major projects in the field of Fertilizer/Chemicals/Oil & Gas/ Power/Refinery etc. Candidate should possess fair knowledge of project management activities like – planning, monitoring, procurement & contracting, billing, reporting, follow-ups with vendors/contractors/clients, project cost control & maintenance of project deliverable etc.
Materials Management	Degree in Engineering OR PG Degree/PG Diploma of 2 years duration in management with specialization in Materials Management	Candidate should have experience in Materials Management especially in Procurement of materials /services under International / National competitive bidding, must be conversant with taxes/duties, import & export procedures/policies and should have relevant knowledge of Govt./Statutory rules & regulations, etc.
Mechanical (Construction)	Engineering Degree in: • Mechanical	Candidate should have experience in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power / Refinery/ Petrochemical etc. Candidate should have good working exposure of site supervision in mechanical construction related activities. Capable of handling project site during construction, erection, inspection, testing related activities independently. Should be in a position to lead a team of Engineers of various disciplines. Should also have knowledge of construction codes / standards. Having experience of site tendering jobs from home office/site will be considered as an added advantage.

JOB KNOWLEDGE REQUIREMENT FOR DEGREE HOLDERS

Discipline	Qualification	Job Specifications
Mechanical (Machinery)	Engineering Degree in: • Mechanical	Candidate should have experience and knowledge of API, PTC, ASTM and Engineering Standards pertaining to Pumps, Compressors, Turbines, Fans & Blowers etc. Preparation & review of Technical Specifications of machinery items and knowledge of Procurement Procedure. Equipment Data Sheet, Material Requisition, Evaluation of Technical Bids, Preparation of Purchase Orders, Review & Checking of Vendor's Drawings/Documents, Cost Estimation Exposure on Plant trouble shooting is preferred. Plant Health Study and Energy Audit. Further, candidate should be capable of handling the job independently and provide guidance to the team members. Experience in consultancy organisations engaged in Fertilizer/ Oil & Gas/ Refinery/ Petrochemical/ Chemical industry shall have added advantage.
Mechanical (Piping)	Engineering Degree in: • Mechanical	Candidate should have experience as Lead Piping Engineer in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power /Refinery/ Petrochemical etc. Candidate must have good working knowledge of following: ➢ Generation of Plot Plan, Equipment Layout, Piping General arrangement drawing, supporting isometric drawings, Pipe Support and Spring Schedule. ➢ Stress Analysis in CAESAR – II, Piping & Valve Specification, Piping MTO and Procurement of Piping Materials & Valves. ➢ Candidate should also be conversant with 3DModeling environment. ➢ EPC Engineering experience in large size projects shall be added advantage. ➢ Preparation of ITB for LSTK contract including preparation Piping Design Philosophy and estimating of man hours for the proposed new job. ➢ Exposure of Fired Heater/Reformer shall be added advantage. ➢ Checking of vendor drawings & civil scope drawings.

JOB KNOWLEDGE REQUIREMENT FOR DEGREE HOLDERS

Discipline	Qualification	Job Specifications
Mechanical (PV)	Engineering Degree in: • Mechanical	Candidate should have experience as a Lead PV Engineer in execution of major industrial projects in the field of Fertilizer / Chemicals / Oil & Gas / Power / Refinery/ Petrochemical etc.a) Preparation and review of Manual / Computerized Mechanical Design of Pressure Vessels, Heat Exchangers, Towers, Storage Tanks, Bullets etc. Working experience with software like PV-Elite / TEMA/ BJAC/ Micro-Protol/ Compress etc. Further, candidate should be capable of handling the job independently and provide guidance to the team members. Additional knowledge of Finite Element Analysis is desirable. Candidate should have working knowledge of various codes and standards, particularly ASME Section VIII Div-1 & 2, HEI,TEMA, API 620 & 650 etc. b) Review / approval of Mechanical data sheet Equipment Specifications, Enquiry Specifications of Items / Equipment, Evaluation of Technical Bids, Preparation of Purchase Order & Cost Estimation. Checking of Vendor's Mechanical DesignCalculations & Fabrication Drawings. Exposure on Plant trouble shooting is preferred.
P&A	• PG Degree/PG Diploma (2 years regular course) in PM/ HR/ PM&IR • PG Degree/PG Diploma (2 years regular course) in Labour & Social Welfare Labour relations (LSW) • MBA (2 years regular course) with major as PM&IR/ HR	Candidate should have experience in Personnel Management/ HR Development/ Industrial Relations/ Labour Welfare. Experience in Manpower Planning, Recruitment, Performance Management, HR Operations is desirable. Experience and knowledge in handling Grievances and Labour Laws (such as PF, ESI, Bonus, Contract Labour, Maternity, Minimum Wages, Gratuity Acts, etc.) applicable for consultancy organizations will be preferred.
Process	Engineering Degree in: • Chemical • Chemical Technology	Candidate should have experience in process design, preparation of process flow sheet with heat and mass balance, P&I diagrams, equipment data sheet, process simulation, technical services, HAZOP study, operation/commissioning, etc. in a Consultancy organisations engaged in Fertilizer/ Oil & Gas/ Refinery/ Petrochemical/ Chemical industry. Must have experience in leading group of process engineers. Candidate having experience in Coal Gasification/Acid & Salt Industry can also apply.
Project Management	Degree in Engineering preferably in Chemical/Mechanical	Candidate should have experience of execution of major projects in the field of Fertilizer/Chemicals/Oil & Gas/ Power/Refinery etc. Candidate should possess fair knowledge of project management activities like – planning, monitoring, procurement & contracting, billing, reporting, follow-ups with vendors/contractors/clients, project cost control & maintenance of project deliverable etc..
Safety	Degree in any Engineering discipline with Diploma in Industrial Safety.	The candidates should have working experience in handling Safety related fields at Project Site for Fertilizer/Chemicals/ Oil & Gas/Refinery/ Petrochemicals etc.
SSP & QC Audit	M.Sc. Chemistry	Experience in the field of Chemical Testing, Analysis and Quality Control for Chemical Laboratory.

Monthly Emoluments and Post Qualification Experience

Post Qualification Experience (in years) as on 30.06.2019	Degree Engineers & Equivalent (Monthly Emoluments in Rs.)		Diploma Holders & Equivalent (Monthly Emoluments in Rs.)	
	Noida & Inspection Offices (Kolkata, Chennai, Mumbai & Hyderabad)	Vadodara Office	Noida & Inspection Offices (Kolkata, Chennai, Mumbai & Hyderabad)	Vadodara Office
2	42500	38250	26600	23940
5	51800	46620	32100	28890
8	59700	53730	35300	31770

GENERAL CONDITIONS (FOR ADVERTISING THE POSTS):

1. **All above qualifications should be from recognized University/Institute. Minimum qualifying marks in Degree / Diploma/ ITI/ qualifying exam shall be 60% (55% for SC/ST). Engineering graduates with post graduation degree from recognized University/Institute will be considered as additional qualification**. **For Finance discipline, minimum qualifying marks of 60% shall not be applicable for CA/ICWA passed applicants.**

   Wherever CGPA/OGPA or letter grade in a degree is awarded, equivalent percentage of marks should be indicated in the online application form as per norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview.

2. Candidates should be proficient in Computers, MS Office and relevant specialized software.

3. PDIL reserves the right to cancel/restrict/enlarge/modify/alter the requirements/recruitment process advertised, if need so arise, without issuing any further notice or assigning any reason thereto.

4. Submission of Applications and apparently fulfilling criteria as prescribed in the advertisement would not bestow right to be called for interview/ considered for selection process.

5. The Contract employees would be initially recruited for one year and if their performance is found suitable, their contract may be renewed for one year at a time and up to a maximum for a period of three years.

6. Candidates are informed that mere submission of Applications and apparently fulfilling criteria as prescribed in the advertisement would not bestow right to be called for interview/ considered for selection process.

7. The Cutoff date for calculation of Post Qualification Experience is **30.06.2019.**

8. Any legal proceedings in respect of any matter claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Gautam Budh Nagar and courts/forums at Gautam Budh Nagar only shall have sole and exclusive jurisdiction to try any such cause/dispute.

9. Government guidelines with regard to SC/ST/OBC/EWS/PWD/Ex. Servicemen candidates shall be applicable.

   a. If the SC/ST/OBC/PH/EWS certificate has been issued in a language other than English/Hindi, the candidates will be required to submit a self certified translated copy of the same either in English or Hindi.

   b. Please note that the candidates seeking benefits of reservation under **OBC (Non-Creamy layer)** category must submit the certificate in appropriate format with heading “FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTEMNT TO POSTS UNDER THE GOVERNMENT OF INDIA”.

The OBC (Non-Creamy layer) certificate issued by the Competent Authority in the above referred prescribed format should not be older than 06 months as on cutoff date (30.06.2019) i.e. certificate issued on or after 01.01.2019 is only valid for the purpose.

c. The candidates seeking benefits of reservation under **ECONOMICALLY WEAKER SECTIONS (EWS)** category must submit the certificate in appropriate format with heading **"INCOME** & **ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS".**

The EWS certificate issued by the Competent Authority in the above referred prescribed format should be based on Gross Annual Income for the Financial Year 2018-19.

No. of Tentative Posts* and Reservation are given below:

Advt.Post	Total No of Posts	Reservation				
		Unreserved	OBC	SC	ST	EWS
Engineer Gr-I /Executive Gr-I	**61**	**23**	**13**	**10**	**6**	**9**
Engineer Gr-II/Executive Gr-II	**171**	**36**	**61**	**31**	**18**	**25**
Engineer Gr-III/Executive Gr-III	**109**	**15**	**42**	**20**	**13**	**19**
Jr.Const.Supervisor /Jr.Drafting Staff (2) & (5)	**37**	**9**	**16**	**2**	**4**	**6**
Sr.Drafting Staff	**13**	**6**	**5**	**0**	**0**	**2**
Total	**391**	**89**	**137**	**63**	**41**	**61**

(*)However, PDIL reserves the right to cancel/restrict/enlarge/modify/alter the requirements, if need so arise, without issuing any further notice or assigning any reason thereto.

10. PDIL shall not be responsible for any loss of communication letters sent, due to invalid / wrong e-mail-id / wrong postal address/postal delays/loss in transit etc.

11. Candidates against whom a criminal case is pending in a court of law need not apply.

12. **TA -** will be reimbursed to & fro journey by III AC(including Rajdhani) (by Rail fare) for Engineer/Executive in all Grades and Sleeper class Rail fare for Sr. Drafting/Jr. Drafting Staff/Jr. Const.Supervisor post by the shortest route(within India) to **only to the candidates duly shortlisted by HR/ Concerned Indenting Deptt. and appeared before the Interview Board** subject to production of copy of the ticket. TA shall be transferred online in his/her bank account only to the shortlisted candidates qualified to appear for interview. Hence candidates should ensure that they are meeting the qualifications & experience guidelines. The candidates eligible for claiming TA are required to submit a filled in **TA FORM (ANNEXURE-I)** for reimbursement of TA expenses incurred to attend Interview alongwith required documents as mentioned in the **TA FORM (ANNEXURE-I)** and **copy of the ticket(s).**

13. Applicants are advised to visit PDIL website time to time for subsequent Modifications / Changes (IF ANY) w.r.t. this advertisement.

14. Only Indian Nationals are eligible to apply.

15. **Selected candidates shall be posted at any Project sites all over India & any of PDIL offices during the tenure of the contract** as per job exigencies.

16. **Transfer-** The selected candidates can be transferred to anywhere in INDIA as per job exigencies.

17. Termination/Extension of the Contract: PDIL reserves the right to terminate the contract with one month notice and also extend the contract at the sole discretion of management.

18. PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS:

a. Candidate has to apply only through online registration system of Careers section of PDIL website i.e. www.pdilin.com. No other means / mode of applications i.e. manual/ paper application/ application sent through e-mail shall be accepted.

b. While applying, the applicant must ensure that he/she fulfills the eligibility and other norms as mentioned in the advertisement, as on the specified dates. In case it is detected at any stage of recruitment/selection that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above discrepancy(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.

c. Email ID - While applying online, candidate should ensure to have Email ID (which must be valid for at least one year from the date of application).

d. Application Fees - **Candidates are required to make online payment of Rs.400/- for General, OBC & EWS and Rs.200/- for SC/ST excluding taxes & service charge through Net Banking/Debit Card/Credit Card/Bank Transfer.**

19. DOCUMENTS IN SUPPORT OF QUALIFICATION:

- Date of Birth Certificate/ SSLC/SSC Certificate as proof of DOB.
- Degree Certificate, Diploma Certificates & Marks Sheets. If any of the candidate produces
- Degree/Marks sheet with CGPA/OGPA or letter grade, he/she must ensure to bring a certificate from the Institute to the effect that his/her grading is equivalent to _____%age.
  Please also ensure that you fulfill the eligibility criteria w.r.t. job knowledge requirement in respective discipline (as specified in web detail advertisement), failing which your candidature may be cancelled.
- Certificate(s) in support of your Experience clearly mentioning the actual period served.
- Any other certificates/ testimonials you may desire to place before the interview committee.
- One Recent Passport size photograph.

IMPORTANT DATES

Commencement of online registration of applications by candidates: - 25 July, 2019
Last date for receipt of online applications: - 21 August, 2019

Annexure -I

PROJECTS & DEVELOPMENT INDIA LTD. NOIDA.

Reimbursement of TA expenses incurred to attend interview

Name of Candidate _____

Post for which interview attended _____

Place where from & to TA expenses reimbursable _____

Entitlement of Mode/ class to be reimbursed. _____

Detailed of TA expenses incurred.

Inward journey Date of Journey_____ From _____ to _____

Class of Journey _____PNR No. _____Amount (Rs)_____

Return Journey Date of Journey_____ From _____ to _____

Class of Journey _____PNR No. _____Amount (Rs)_____

Total (Rs)_____

ENCL: Copy of Tickets and Registration Form attached

Bank Details. Name of Bank _____ Branch_____

Account NO._____ IFS CODE _____

CANCELLED CHEQUE/COPY OF CHEQUE /PASS BOOK MUST BE ATTACHED.

Mobile NO._____

_____
Signature of Candidate.

FOR OFFICIAL USE

Certified that the candidate attended interview

Passed for Payment of Rs._____

_____
(Authorized Signatory of P&A.)

(Authorized Signatory of Finance Dept.)